

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 17, 2016
TOWN HALL
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Members of the public

Chairman Hawver called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

Selectman Smith moved to approve the minutes for the September 19, 2016 meeting as presented, seconded by Selectman Petersen. The motion carried unanimously.

APPOINTMENT – PART-TIME VAN DRIVER:

Administrator LaBombard stated that one application was received for the part-time van driver position that was advertised for the Senior Transportation Program. She stated that Steve Hannum is the applicant and both she and the Executive Director to the Council on Aging recommend his appointment. Selectman Smith moved to appoint Steve Hannum as a part-time Van Driver for the Senior Transportation Program, seconded by Selectman Petersen. The motion carried unanimously.

AGE FRIENDLY RESOLUTION:

Administrator LaBombard explained the changes that were made to the draft Age Friendly Resolution. Selectman Smith moved to adopt the Age Friendly Resolution as presented, seconded by Selectman Petersen. The motion carried unanimously.

ONE DAY WINE AND MALT BEVERAGE LICENSES:

Chairman Hawver stated that Dewey Memorial Hall has submitted applications for four one day Wine and Malt Beverage licenses for events to be held there on October 29, 2016, November 11, 2016, November 15, 2016 and November 18, 2016. Selectman Smith moved to approve four one day Wine and Malt Beverage licenses for events to be held at Dewey Memorial Hall on October 29, 2016, November 11, 2016, November 15, 2016 and November 18, 2016 as presented, seconded by Selectman Petersen. The motion carried unanimously.

RESIGNATION – BOARD OF ASSESSORS:

Chairman Hawver stated that Christopher Lamarre has submitted a letter resigning from the Board of Assessors. Selectman Smith moved to accept Mr. Lamarre's resignation from the Board of Assessors and send him a letter thanking him for his service, seconded by Selectman Petersen. The motion carried unanimously.

DISCUSSION ON NON-PROFIT LAND OWNERS:

Selectman Petersen expressed his growing concerns over the increasing amount of property owned by non-profit organizations, which are coming off the tax roll. He stated that the Board met with State Representative William Pignatelli who suggested putting a cap on the percentage of land that can come off the tax roll. Discussion ensued regarding a percentage cap. It was the consensus of the Board to follow up with a letter to Representative Pignatelli and discuss a percentage cap with Town Counsel.

TOWN HALL SCHEDULE:

Administrator LaBombard stated that the Board would have meetings on November 7, 2016 and November 21, 2016. Administrator LaBombard stated that the Town Hall would be closed November 11, 2016 for Veteran's Day and November 24, 2016 and November 25, 2016 for the Thanksgiving Holiday.

DISCUSSION ON CHARTER REVIEW:

Selectman Smith stated that he would like a review of the charter to see if there are any changes that could be made. He suggested that the Board create a Charter Review Committee comprised of 5-7 residents. Selectman Smith stated that he would write criteria for a Charter Review Committee and present it to the Board at a future meeting.

VILLAGE GREEN WINTER PARKING:

Administrator LaBombard reminded residents that there is no overnight parking on the Village Green from November 1, 2016 to April 1, 2017, so that the Highway Department is able to plow during storms. Anyone that is parked in the Village Green overnight during a storm will be towed.

DISCUSS VOTE ON AGREEMENT WITH SEABOARD SOLAR:

Administrator LaBombard stated that this agenda item could be canceled.

SELECTMAN'S ITEMS:

Chairman Hawver stated that the Sheffield Historical Society, together with the Pittsfield Kiwanis will be doing a Park of Honor at Barnard Park. She stated that the opening ceremony will be held on November 6, 2016 at 1:00 PM and the closing ceremony will be held on November 26, 2016 at 12:00 PM. Citizens can purchase a flag for \$30 or four for \$100 to be placed in memory of veterans. Selectman Smith stated that the money raised will be used for scholarships for children of veterans.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that the Sheffield Police Department, along with the PTO will be sponsoring Trunk or Treat. The event will take place in the Town Hall parking lot on October 28, 2016 from 4:00 PM to 6:00 PM. She stated that if anyone would like to participate by decorating their car, they can fill out the form. Town hall will be open for use of the restrooms and treats will be given out.

Administrator LaBombard reminded residents that Trick or Treat hours are on October 31, 2016 from 5:00 PM to 8:00 PM.

Administrator LaBombard stated that she would like to recognize volunteers, Tammy Blackwell, Tom Ingersoll, Sheffield Tree Project, Tom Whalen and Winthrop Barrett for removal and replacement of the Christmas tree on the Village Green.

Administrator LaBombard stated that the Town Clerk would like to remind residents that the deadline to register to vote is October 19, 2016, the Town Clerk's Office will be open that day from 9:00 AM to 8:00 PM. Early voting will begin on October 24, 2016 and will end on November 4, 2016.

PUBLIC COMMENT:

Annie Rand, Owner of Berkshire Styles, asked the Board if signage could be placed on the Village Green stating that parking is for local patrons. She stated that there have been issues with people leaving vehicles parked in the Village Green all day. Chairman Hawver stated that the Board has no authority over the parking in the Village Green and that the authority lies with the MassDOT. Ms. Rand also stated that local business can get involved with Trunk or Treat and Berkshire Styles will be doing a haunted salon.

Selectman Smith moved to adjourn the meeting, seconded by Chairman Hawver. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 7:22 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
Draft Age Friendly Resolution
One Day Wine and Malt Beverage License Applications ó Dewey Memorial Hall
Resignation Letter ó Board of Assessors